

June 19, 2024

Interprek
75 Highpower Rd
Rochester, NY 14623
Attn: Richard Wright

Dear Mr. Wright:

This is to advise you that your company has been awarded a renewal contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2024 and terminates on June 30, 2025. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

This award is in accordance with all original terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,



Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

FORSYTH COUNTY SCHOOLS

Purchasing Department

RFP P22-12 Bid Form

Company Name: _____

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

| # | Description | In-Person Interpreter | | VRI Interpreter | |
|----------------------------|--|---|---|-----------------|---|
| | | Price Per Hour | Price Per 15 Minute Increments (to be paid after minimum timeframe has been met) | Price Per Hour | Price Per 15 Minute Increments (to be paid after minimum timeframe has been met) |
| Interpreters | | | | | |
| 1 | General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances | \$70 | \$17.50 | \$70 | \$17.50 |
| 2 | Legal Event Example: Individual Educational Plan (IEP) meetings | \$80 | \$20.00 | \$80 | \$20.00 |
| 3 | Medical/Mental Health Event Example: Student meeting with school counselor or school nurse | \$75 | \$18.75 | \$75 | \$18.75 |
| 4 | Holiday Event Examples: Holiday celebrations/performance happening during school hours | \$70 | \$17.50 | \$70 | \$17.50 |
| 5 | After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting | \$75 | \$18.75 | \$75 | \$18.75 |
| 6 | Day Rate | \$70 | \$17.50 | \$70 | \$17.50 |
| 7 | Urgent/Short Notice Event Price | \$80 | \$20.00 | \$80 | \$20.00 |
| 7a | Urgent/Short Notice Event Policy | Urgent/short notice request are any requests which are scheduled to occur in less than 24 hours of the time of the request. | | | |
| # | Description | Price | | | |
| Other Pricing | | | | | |
| 8 | Travel Price | | | | |
| 8a | Travel Policy | Hourly rates for assignments are charged on a portal-to-portal basis - parking reimbursement if needed - plus mileage at the IRS established rate, in place when the request is accepted, with a two-hour minimum per assignment that includes travel time. | | | |
| 9 | Mileage Price | Annual IRS rate for mileage - currently 58.5 cents per mile for 2022. | | | |
| 9a | Mileage Policy | We follow the annual IRS rate for mileage; changes annually. | | | |
| # | Description | Price | | | |
| Other Pricing cont. | | | | | |
| 10 | Minimum Price | | | | |
| 10a | Minimum Policy | We have a two-hour minimum billing per assignment that includes travel time. | | | |
| 11 | Cancellation Price | | | | |
| 11a | Cancellation Policy | If all or part of the assignment is cancelled with less than 24 hours' notice, the full scheduled interpreting hours are charged. If cancelled upon arrival, travel time one-way and mileage roundtrip are also charged. | | | |
| # | Description | Hourly Rate | | | |
| Related Services | | | | | |
| 12 | Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information. | N.A. | | | |



Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 19, 2024

Interpreters Unlimited Inc.
10650 Treena St. STE 109
San Diego, CA 92131
Attn: Shamus Sayed

Dear Mr. Sayed:

This is to advise you that your company has been awarded a renewal contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2024 and terminates on June 30, 2025. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

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Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

Price Per Hour - \$95.00

June 19, 2024

Purple Communications Inc.
13620 N FM 620 Building C, STE. 100
Austin, TX 78717
Attn: Greg Hilbok

Dear Mr. Hilbok:

This is to advise you that your company has been awarded a renewal contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2024 and terminates on June 30, 2025. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

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Sincerely,



Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

STANDARD HOURLY RATES

Standard rates will apply to assignments that occur during regular business hours (8:00am–5:00pm EST), Monday to Friday, and requested with greater than two full business days notice.

IN-PERSON INTERPRETING

To learn more, click signlanguage.com/onsite-interpreting

\$80/hour

SCHEDULED VIRTUAL INTERPRETING (SVI)

To learn more, click signlanguage.com/svi

\$135/hour

VIRTUAL CART/CAPTIONING

To learn more, click signlanguage.com/cart

\$185/hour

Ask about our Video Relay Service (VRS)

DIFFERENTIALS

In addition to the standard rates above, the following per hour differentials will apply to the listed services:

- A **\$16/hour** specialty differential will be charged for assignments that require specific practitioner knowledge, training, or experience.
- A **\$21.50/hour** after-hours differential will be charged for assignments that occur outside of regular business hours or on a holiday.
- A **\$32/hour** emergency differential will be charged for assignments requested with less than two full business days notice.

IN-PERSON ASSIGNMENT CHARGES

- An \$80 fee, per practitioner, will be charged for all in-person assignments.
- Reasonable parking, public transportation, mileage (current federal government rate) and other fees incurred during service provision will be charged.

June 19, 2024

The Stepping Stones Group LLC
2300 Windy Ridge Pkwy Ste. 825S
Atlanta, GA 30339
Attn: Tanya Vickers

Dear Ms. Vickers:

This is to advise you that your company has been awarded a renewal contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2024, and terminates on June 30, 2025. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

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If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,



Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

FORSYTH COUNTY SCHOOLS
Purchasing Department

TAB IV – COST PROPOSAL



The hourly bill rates listed below are inclusive of both direct and indirect service time such as planning, scheduling, documentation, IEP meetings, evaluations, required staff meetings, parent consults, and intra-district travel time between assigned school locations.

| Service | Cost Per Hour |
|---------------------------|---------------|
| Sign Language Interpreter | \$64.00 |

Additionally, we will provide the following services at **no cost** to the District:

- Dedicated **Triad** team that works together to deliver the highest level of service and support to the District and the students served
- ASHA, AOTA, and NASP approved courses for your clinicians and staff three times per year through our proprietary LMS (Learning Management System), Bridge Academy
- Ongoing clinical management and support to each SSG clinician assigned to the District
- Training and development provided by experienced school-based clinicians
- Access to our ***Pathways to Success Program*** for every SSG clinician including:
 - Bloom Clinical Fellow Program
 - Foundations Mentoring Program
 - Bridge Academy Continuing Education and Training Program

FORSYTH COUNTY SCHOOLS

Purchasing Department

RFP P22-12 Bid Form

Company Name: The Stepping Stones Group

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

| # | Description | In-Person Interpreter | | VRI Interpreter | |
|----------------------------|--|--|--|-----------------|--|
| | | Price Per Hour | Price Per 15 Minute Increments (to be paid after minimum timeframe has been met) | Price Per Hour | Price Per 15 Minute Increments (to be paid after minimum timeframe has been met) |
| Interpreters | | | | | |
| 1 | General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances | \$85 | \$21.25 | NA | NA |
| 2 | Legal Event Example: Individual Educational Plan (IEP) meetings | \$85 | \$21.25 | NA | NA |
| 3 | Medical/Mental Health Event Example: Student meeting with school counselor or school nurse | \$85 | \$21.25 | NA | NA |
| 4 | Holiday Event Examples: Holiday celebrations/performance happening during school hours | \$85 | \$21.25 | NA | NA |
| 5 | After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting | \$85 | \$21.25 | NA | NA |
| 6 | Day Rate | \$65 | \$16.25 | NA | NA |
| 7 | Urgent/Short Notice Event Price | \$85 | \$21.25 | NA | NA |
| 7a | Urgent/Short Notice Event Policy | In good faith, SSG will exercise all efforts to obtain staffing for urgent/short notice events. We would prefer an 8 hour notice with no guarantee of available staff. | | | |
| # | Description | Price | | | |
| Other Pricing | | | | | |
| 8 | Travel Price | | | | |
| 8a | Travel Policy | | | | |
| 9 | Mileage Price | IRS Standard Mileage Rate | | | |
| 9a | Mileage Policy | Interpreters will be paid IRS Standard Mileage Rate for travel between schools and/or events while contracting with Forsyth County. | | | |
| # | Description | Price | | | |
| Other Pricing cont. | | | | | |
| 10 | Minimum Price | | | | |
| 10a | Minimum Policy | | | | |
| 11 | Cancellation Price | Event: 2% cancellation rate based on the estimated contracted time of event | | | |
| 11a | Cancellation Policy | SSG requires at least 24 hours notice for cancellation of an event. | | | |
| # | Description | Hourly Rate | | | |
| Related Services | | | | | |
| 12 | Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information. | Day Rate Cancellation: Upon student absence without 24 hours notice, 2 billable hours will be charged. | | | |

June 19, 2024

Visual Language Professionals
957 Nasa Pkwy No 914
Houston, TX 77058
Attn: Bayleigh Leverenz

Dear Ms. Leverenz:

This is to advise you that your company has been awarded a renewal contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2024, and terminates on June 30, 2025. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

This award is in accordance with all original terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,



Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

FORSYTH COUNTY SCHOOLS **Purchasing Department**

RFP P22-12 Bid Form

Company Name:

Visual Language Professionals

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

| # | Description | In-Person Interpreter | | VRI Interpreter | |
|----------------------------|--|---|---|-----------------|---|
| | | Price Per Hour | Price Per 15 Minute Increments (to be paid after minimum timeframe has been met) | Price Per Hour | Price Per 15 Minute Increments (to be paid after minimum timeframe has been met) |
| Interpreters | | | | | |
| 1 | General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances | \$68 | \$17.00 | \$68 | \$17.00 |
| 2 | Legal Event Example: Individual Educational Plan (IEP) meetings | \$90 | \$22.50 | \$90 | \$22.50 |
| 3 | Medical/Mental Health Event Example: Student meeting with school counselor or school nurse | \$75 | \$18.75 | \$75 | \$18.75 |
| 4 | Holiday Event Examples: Holiday celebrations/performance happening during school hours | \$68 | \$17.00 | \$68 | \$17.00 |
| 5 | After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting | \$75 | \$18.75 | \$75 | \$18.75 |
| 6 | Day Rate | \$68 | \$17.00 | \$68 | \$17.00 |
| 7 | Urgent/Short Notice Event Price | \$85 | \$21 | \$85 | \$21 |
| 7a | Urgent/Short Notice Event Policy | Urgent and short notice prices are as listed above for urgent appointments within normal business hours, urgent appointments outside normal business hours will be an additional \$10/hr to the business hours price. | | | |
| # | Description | Price | | | |
| Other Pricing | | | | | |
| 8 | Travel Price | | | | |
| 8a | Travel Policy | Travel is charged at an hourly rate, based on the rate of service provided above. | | | |
| 9 | Mileage Price | Standard GSA Rates | | | |
| 9a | Mileage Policy | Travel is Charged based on mileage plus portal to portal travel | | | |
| # | Description | Price | | | |
| Other Pricing cont. | | | | | |
| 10 | Minimum Price | | | | |
| 10a | Minimum Policy | 2 hour billing minimum | | | |
| 11 | Cancellation Price | See cancellation policy below. | | | |
| 11a | Cancellation Policy | Requests require a 24-business hour cancellation notice. Any request cancelled with less than 24 business hours notice will be billed at the full amount of the originally scheduled appointment. If more than 24 hours notice is given no fee will be charged. | | | |
| # | Description | Hourly Rate | | | |
| Related Services | | | | | |
| 12 | Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information. | | | | |